

RIDGE PRINTING

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Baltimore, Maryland 21236

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www.ridgeprinting.com

Customer Name: _____ *NEW* *Revision from Previous Job* *Re-Run No Change*

Cust. #: _____ Quantity: _____

Contact: _____

Phone: _____ Fax: _____ Email: _____

Job Description: _____
Quote Request Form

Order Date: _____ Proof Date: _____ Due Date: _____

Pre-Press
Composition: _____ Proof Type: _____
Disk or File Supplied: Type: _____ Laser PDF Wide Epson Color Blue Line
Proof Ships to: Same as Billing Same as Shipping email: _____

Press
Stock: _____ Weight: _____ Stock: _____ Supplier: _____ Item #: _____
Press Check: _____ / _____ / _____ Ink Colors
Side 1: _____ Side 2: _____

Bindery
Flat Size: _____ Folded Size: _____
Book-Saddle Hole Punch Laminate Collate
Perfect Bound Pad Number Perforate
Package in: _____
Hand Labor: _____
Other: _____

Mailhouse
Mailing Quantity: _____ Mail File Supplied:
Type: _____
Interested in purchasing mail list
Mailing Job Description: _____
Postage Type: Presort Standard (old bulk, at least 200)
 Presort 1st Class (at least 500)
 Nonprofit (at least 200)
 Regular 1st class (no restriction)
Indicia: _____ DROP DATE: _____ / _____ / _____

Billing & Shipping
Shipping Address: _____
Billing Address: _____
Special Instructions: _____